

Access Guide - CMS' Web-Based Medicare Learning Network

The following guide provides steps and screenshots to aid in accessing CMS' web-based Medicare Learning Network (MLN). CMS' web-based MLN is where FDRs can access both of the CMS required Trainings – Medicare Parts C and D General Compliance Training (Dec 2015) and Combating Medicare Parts C and D Fraud, Waste and Abuse (Dec 2015).

1. CMS' web-based MLN is accessed by using the following link: <https://learner.mlnlms.com/>
When accessing courses, we've found that Chrome works best. You may need to copy and paste the above link into your browser.
2. For new users, you will need to set up a new account. Instructions on this step can be found in CMS' "The Medicare Learning Network® (MLN) Learning Management and Product Ordering System (LM/POS) FAQs Booklet" located here: <https://go.cms.gov/mln-lmpos-faqs-icn909182>. We've also provided instructions below:
3. Once you access this link <https://learner.mlnlms.com/>, this screen will open for you to create an account:




Welcome to the Medicare Learning Network® (MLN) Learning Management and Product Ordering System (LM/POS)!

Enter your login information below.


Need an account? [Create Account](#)

Recent Announcements


Do you have a question about the LM/POS?

Check out the FAQs at <http://go.cms.gov/mln-lmpos-faqs-icn909182> for answers about how to create an [More](#) 

* Login ID

 This field is required. [Forgot your login ID?](#)

* Password

 This field is required. [Forgot your password?](#)

[Log In](#)

[Contact Administrator](#)

4. Once you click on Create an Account, the following screen comes up:



Create New Account

* Login ID

* Password

* Confirm Password

* First Name

Middle Name

* Last Name

* Email Address

* Confirm Email Address

* Health Care Provider

* Health Care Facility Type

* Association

* Address

* City

* U.S. State

* Postal Code

* Work Phone

* Organization

* Region

* Time Zone

Enable Accessibility

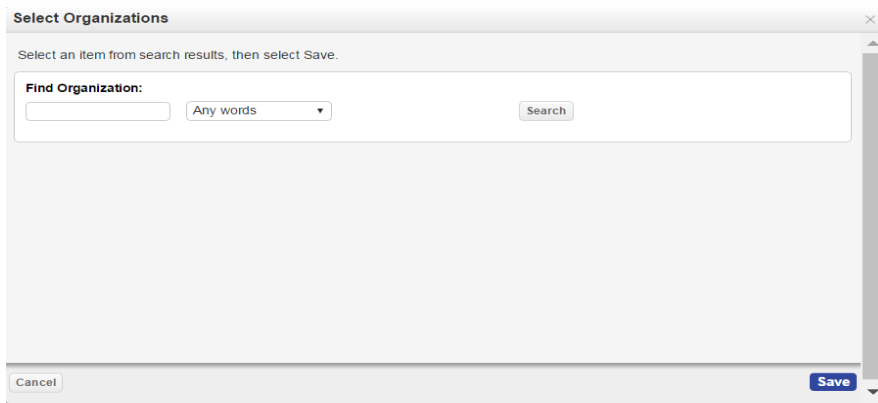
* # of Records (per page)

Cancel

Create

Most of the fields are self-explanatory, however, the highlighted fields should be populated as stated below:

- **Health Care Provider** – Look at the drop down list and if your job title/duties does/do not match any of the options provided, select “Other” and a new option for “Other Health Care Provider” will appear. Type in your response.
- **Health Care Facility Type** – Look at the drop down list and if your facility type does not match any of the options provided, select “Other” and a new option for “Other Health Care Facility Type” will appear. Type in your response.
- **Association** – Look at the drop down list and if you belong to an association on the list, select that association. If your association is not listed, select “Other” and a new option for “Other Association” will appear. Type in your response. If you do not belong to an association, select “None”.
- **Organization** – Click on “Select”, and this dialogue box will open:



At the “Select Organizations” screen, leave the “Find Organization” field blank, and select “Search.”
 Select “CMS-MLN Learners Domain – Organization,” and select “Save.”

5. Once all information is populated in the Create New Account screen, select “Create” to create your new LM/POS account.
6. Once logged in, you will see the MLN Welcome Screen:

RECENT ANNOUNCEMENTS

CMS Provider Minute Videos 6/28/2016
 Check out our new CMS Provider Minute videos on compliance for Part A and Part B providers and Durable Medical Equipment, Prosthetics, Orthotic, and Supplies (DMEPOS) suppliers.

Welcome to the Medicare Learning Network® (MLN) Learning Management and Product Ordering System (LM/POS) 8/7/2015
 Please visit <http://go.cms.gov/LMSUpgrade> to learn how to create an account and log on to the LM/POS. The MLN LM/POS gives you free, immediate access to MLN educational pr... [More... >>](#)

FAQS

Where can I find training with continuing education at CMS?
 The Centers for Medicare & Medicaid Services (CMS) offers many ways to earn continuing education credit. Please go to <https://www.cms.gov/Outreach-and-Education/Learn/Earn-Credit/Earn-credit-page.html>.

How do I access the post-assessment and receive a certificate for participating in an activity that offers continuing education (CE) credit?
 If you do not have an LMS account: 1. Go to the LM/POS Homepage <https://learner.mlms.com>. 2. Click on “Create Account.” 3. Enter information for all the required fields (with the red asterisks) and ...

SEARCH

BROWSE CATEGORIES

- Coding Information (17)
- Communicating with Patients (3)
- Durable Medical Equipment, Prosthetics, Orthotics, (1)
- Evaluation and Management (E/M) (1)
- Fraud and Abuse (10)
- General Medicare Program Information (56)
- Home Health (3)
- Medicare Payment Policy (27)
- Medicare Preventive Services (8)
- Medicare Shared Savings Program (6)
- Office Management Information (7)
- Podcast (26)
- Provider Compliance (30)
- Provider Specific Information (21)

For questions or suggestions, contact MLN@cms.hhs.gov [Privacy Policy](#) [Terms Of Use](#)

7. Click on Training Catalog tab:

My Own Learning 0 Chandra Spitzer

Medicare Learning Network
Official Information Health Care Professionals Can Trust

Training Home My Upcoming Learning Transcript **Training Catalog**

Browse Training Catalog

Search

Search for: Any words

See more search criteria

Browse by Category

Coding Information (17)	Communicating with Patients (3)	Durable Medical Equipment, Prosthetics, Orthotics, (14)
Evaluation and Management (E/M) (1)	Fraud and Abuse (10)	General Medicare Program Information (56)
Home Health (3)	Medicare Payment Policy (27)	Medicare Preventive Services (8)
Medicare Shared Savings Program (6)	Office Management Information (7)	Podcast (26)
Provider Compliance (30)	Provider Specific Information (21)	Provider Supplier Enrollment (9)
Remittance Advice (5)	Rural Health (9)	

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8. Search for the 'Medicare Parts C and D Training' and both the following trainings should be shown in the search results -- **Medicare Parts C and D General Compliance Training (Dec 2015)** and **Combatting Medicare Parts C and D Fraud, Waste and Abuse (Dec 2015)**

Training Home My Upcoming Learning Transcript Training Catalog

Search

Search within results Start a new search

Search Results

You searched for 'Medicare Parts C and D'

230 Items Page 1 of 23

<input type="checkbox"/>	Medicare Parts C and D General Compliance Training (December 2015) (Contact hours: 20 min.) Course Description This WBT is designed to provide education on Medicare Parts C and D compliance. I Your Cost: \$0.00 Type: Online	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Combatting Medicare Parts C and D Fraud, Waste, and Abuse (December 2015) (Contact hours: 30 min.) Course Description This WBT is designed to provide education on combatting Medicare Parts C and D fr Your Cost: \$0.00 Type: Online	<input checked="" type="checkbox"/>
<input type="checkbox"/>	2015 Medicare Part C and Part D Reporting Requirements and Data Validation (January 2015) (Contact hours: 115 minutes) Course Description: Target Audience: This activity is designed for Data Validation Contractors and S Your Cost: \$0.00 Type: Online	<input checked="" type="checkbox"/>

9. To take the trainings via the online system, select the training and then click the “Enroll” button. Once enrolled, you will see an “Open Item” button, which will start the web-based training. **Please note – the General Compliance Training and FWA Training are two separate trainings with separate content. Both are needed to meet CMS’ Training requirements.**

The screenshot displays the Medicare Learning Network (MLN) website interface. At the top left is the MLN logo with the tagline "Official Information Health Care Professionals Can Trust". The navigation bar includes "Training Home", "My Upcoming Learning", "Transcript", and "Training Catalog". Below the navigation bar, a search results sidebar on the left lists filters: "Content Type" (with "OnLine" selected), "Format" (with "OnLine" selected), "Course Provider" (CMS MLN), "Course Number", "Duration (Hours)", "Credits", and "0 Certification of Completion". The main content area displays the title "Medicare Parts C and D General Compliance Training (December 2015) (Contact hours: 20 min.)" and a message: "You must complete any associated surveys before you can obtain and view a certificate." Below this message is a blue "Enroll" button, which is highlighted with a red box and a red arrow pointing to it. To the right of the "Enroll" button is a five-star rating system. The course description follows, detailing the training's purpose, learning objectives, target audience, and participation requirements. At the bottom, there are links for "Hardware/Software Requirements", "CMS Privacy Policy", and contact information for the Medicare Learning Network.

10. Once you complete each training, close the training and click on the “View Certificate” button under “Transcript” to download a PDF file of each certificate of completion. **Please note – there will be a separate certificate of completion for each of the two required trainings, and copies of both certificates of completion must be provided to Alignment Health Care upon audit as proof of completion of the trainings.** Both certificates of completion must be retained by the FDR for ten years to meet CMS’ ten year retention requirement.



Training Home My Upcoming Learning **Transcript** Training Catalog

Views: All My Training, Curriculums, External Learning, Required Training, Certifications

MORE INFORMATION: Waived Prerequisites, Required Training Exemptions, Expired Incomplete Content, View PDF Files and Notes

Title	Type	Status	Score	Start Date	Completion Date	Expiration Date	Credits	Action
Combating Medicare Parts C and D Fraud, Waste, and Abuse (December 2015) (Contact hours: 30 min.)	Online	Completed	80.00	12/12/2016	12/12/2016		0 Certification of Completion	View Certificate
Medicare Parts C and D General Compliance Training (December 2015) (Contact hours: 20 min.)	Online	Completed	100.00	12/12/2016	12/12/2016		0 Certification of Completion	View Certificate

11. If you have difficulty viewing or opening your certificates of completion, you may need to remove the control to block pop-ups. To turn off Pop-Up Blockers please see directions below:

Turn pop-ups on or off

1. In Chrome, at the top right, click on the three vertical dots, and then on **settings**.
2. Scroll to the bottom, and click **Show advanced settings**.
3. Under "Privacy," click **Content settings**.
4. Scroll down to "**Pop-ups**," select the option: **Allow all sites to show pop-ups**.
5. Click **Done**.
6. Close **Settings**.